

# Charleston Bicycle Tours

A completed and signed Reservation Form is required to complete your reservation.

**Mail or fax your form to:**

Charleston Bicycle Tours, 1321 Bellview Dr., Mount Pleasant, SC 29464, 1-843-881-9878 E-mail:

Please read "Terms and Conditions" before completing this form.

Name (party #1)		Date of Birth
Name (Party #2)		Date of Birth
Complete Address		
City	State	Zip
Phone: Home	Work	Fax
E-mail		

Tour name and starting date: \_\_\_\_\_

**Accommodations:**

- Single person (we'll assign you a roommate of the same sex if possible, but we cannot guarantee.)
- Couple
- Single person private room request (supplemental charge; call for the availability and price)
- I'm interested in (optional)  Pre trip stay at:  Post trip stay at:
- Charleston Place Hotel  Charleston Place Hotel
- Francis Marion Hotel  Francis Marion Hotel

Helmets are required.

**Tour Payments:**

**Deposit:** \$ \_\_\_\_\_ (\$400 per person for each tour) by check   
by *Credit Card*

**OR**

**Payment in Full:** \$ \_\_\_\_\_ (Full trip price is due if reserving less than 60 days of tour departure)

**Payment in full is due 60 days prior to the departure date of your tour.** If full payment is not received on time, your reservation will be considered cancelled and your \$400 per person deposit will be forfeited.

**OR**

**Payment in Full** \_\_\_\_\_ By paying with a check or money order in full 60 or more days before the start of the tour, your cost will be discounted 4%.  
**(With 4% Discount)**

**Tour cancellations must be received in writing at least 60 days prior to the start of the trip and are subject to a \$100 cancellation fee per person. If cancellation is received 31 – 60 days prior to the tour departure date, a cancellation charge of 50% of the tour balance will apply. If cancellation is received fewer than 31 days prior to the tour departure date, a cancellation charge of 100% of the tour price will apply, unless the tour can be filled. There are no refunds given for any unused portion of the tour. No refund or discount will be granted for arriving late or leaving a tour prior to its conclusion.**

**Responsibility Agreement:** Your tour confirmation packet will include a Participant Agreement, a Waiver and Release of Liability form," and a Bicycle Request form,(if using our bicycles), must all be signed and returned within two weeks of receipt.

I accept the terms of the **Charleston Bicycle Tours Payment and Cancellation Policies** set forth above and I have read and agree with the separate **Terms and Conditions** document.

\_\_\_\_\_  
**Signature (Required)** **Date**